



## COMMITTEE MEETING

18<sup>th</sup> May 2020 20:00 hosted in Lockdown on Zoom

### Present:

Trevor Banks, Steve Bishop, Stephanie Bonfield, Jon Bunkell, Stuart Harris, Duncan Knight, Mark Rawthorn, Ruth Rawthorn, Nick Smith, Sarah Smy, Trevor Stevenson, John Webb (Chair)

### 1.0 Apologies

None

### 2.0 Open Forum

In Attendance: None

### 3.0 Previous Minutes

Minutes agreed:

Proposed – Stephanie Bonfield

Seconded – Steve Bishop

### 4.0 Actions Arising From Previous Minutes

All actions dealt with in following discussions.

### 5.0 Reports:

#### 5.1 Finance

- MR circulated accounts prior to meeting:
  - MR advised that we are up-to-date with VAT payments and there is now a payment holiday until JAN21.
  - RR advised that Furlough Scheme has been submitted for next period.
  - Save the Pub Scheme – JB reported that monies from Budweiser have now been received and the scheme has generated £2815 to date.
  - JB advised that he has contacted Babergh DC regarding a possible under the Gov. Business Scheme, he is awaiting further information regarding eligibility which will hopefully be received in the next few days. **ACTION: JB**
  - SS advised that the Trust has received grants for the Playing Field and the Hall. If we are unable to get a grant from BDC they will be amenable to providing funds to support the association, but any such request will need to be made in writing.
  - Monies are still owed to JB & JW. MR will undertake a full review of the refurbishment spreadsheet and receipts to understand if there have been any over budget expenditure, errors etc. to enable a plan to pay the outstanding amounts to be agreed. **ACTION: MR**

## 5.2 Bar

- TB has checked the sell by dates and at the present time everything is within date. However, as we do not know when we will be allowed to open it was agreed that a list of the items would be produced for purchase. **ACTION: TB**
- JB advised that the under-bar lighting in the family bar has now been replaced.
- When we are allowed to reopen it is likely that we will still be subject to social distancing and will also need to put in place arrangements to protect the staff. When we are advised that Gov. restrictions are being lifted, the matter will be discussed again in full and plans put in place to ensure that we adhere to all the associated regulations.

## 5.3 Entertainment/Events

- TS advised that the Case is Altered are setting up an online Open Mic. If this is successful then Brooke Telling will be prepared to set up a similar event for us. It is believed that this would help to keep our own events in people's minds, will hopefully generate a larger audience when we are allowed to restart and will put us in touch with more musicians to play at our evenings.  
**ACTION: TS**

## 6.0 Trust Report

- SH advised that the doors under the stage are being replaced.
- Planning permission has been granted for the playing field development.

## 7.0 Any Other Business

- MR reported that the bin collection has been put on limited service. Although they are not being used by the bars, the public are dumping waste in them and this will ensure that they continue to be emptied.
- SB advised that kids are using the outdoor area to meet and drink in. To protect us, JW suggested that we should put up signs advising that the area should not be used. **ACTION: JW**

## 8.0 Next Meeting

20:00 15<sup>th</sup> June 2020 via Zoom

### Close:

The meeting closed at 21:00