

COMMITTEE MEETING

18th November 2019 hosted in the Vine Lounge 20:00

Present:

Trevor Banks, Steve Bishop, Stephanie Bonfield, Jon Bunkell, Stuart Harris, Duncan Knight, Mark Rawthorn, Nick Smith, Trevor Stevenson, John Webb (Chair)

1.0 Apologies

Ruth Rawthorn

2.0 Open Forum

In Attendance: None

3.0 Previous Minutes

Minutes agreed:

Proposed - Stephanie Bonfield

Seconded - Duncan Knight

4.0 Action Points

No outstanding actions brought forward.

5.0 Reports:

5.1 Finance

- MR presented accounts and explained position. Cash flow is approximately £800 down this year, but turnover is roughly same as last year. Overall finances are in line with year-ends target.
- Refurbishment costs are on budget, approximately £5.5k remains to be paid once invoices have been presented
- BAC's Salaries - Proving to be drawn out process. **ACTION: MR carried forward.**
- Laptop purchase - Agreed budget of up to £500. Action closed.
- SKY Sports - Discussed and agreed that depending on subscription cost it would be wise to trial for 6 month period. **ACTION: JB to contact SKY.**

5.2 Bar

- JW/JB advised that following a staff meeting some shifts have been changed to provide better coverage and allow rest periods. As a result of the changes it is also expected to make overall savings of approx. £1,500 pa.
- Following discussion at last meeting JW/RR have reviewed rules regarding unaccompanied minors. It is believed that the current rules sufficiently cover the situation. **ACTION: JW to talk to parent of minor that is currently causing concern.**
- The cleaning and selling of old furniture is on-going. **ACTION: JW/TS**
- Cashless Card System. **ACTION: Carried forward for discussion in New Year.**

- Premium Lager – Following investigation it was decided that the lagers currently on sale would suffice and therefore this action has been closed. However as part of discussion, it was agreed that we should offer a draft cider in the New Year.
- The gaming machines have been checked and are now both working correctly. Action closed.

5.3 Entertainments

- Open Mic - Equipment has been reviewed but mixer will not support guitar jacks. Following discussion it was agreed that we should look at renting a mixer, later investigation found that it would be more economical to buy a 12 channel mixer. **ACTION: JB investigating with his supplier.**
- Tickets for the New Year Party are sold out.
- Craft Fair 23NOV - 24 Stalls sold.
- Beer festival - Awaiting tasting notes and final details of available beers from Greene King. **ACTION: JB to chase.**

6.0 Trust Report

SH gave quick update, nothing significant to report.

7.0 Any Other Business

JB advised that Orchard Players wish to erect a screen to change behind in the family bar during their panto season. Discussed and agreed, as long as there is no damage to walls etc.

8.0 Next Meeting

20:00 16th December 2019 in the Library

Close:

The meeting closed at 21:13