

Meeting Notes – CCT June 2020

Date: 22nd June 2020

Time: 20:00 – 21:30

Venue: Conference Call

Attendees:

Sarah Smy (Treasurer and Booking) – SS
Jon Bunkell (Association and Admin) – JB
John Webb (Association) – JW
Stuart Harris – (Parish Council and took minutes) – SH
Steve Bishop – SB
Richard Morgan – RM
Iain Bramhill (Chair) – IB
Chris Whitely – CW
Dave Busby - DB

Item (Action points in brackets after)

1.0 **Apologies** - none

2.0 **Democratic 15 mins;** Malcom Bonfield reported that Fireworks need to be ordered by the end of July for the best deal, a budget of £750 was suggested but the decision delayed until the July meeting.

3.0 **Approval of previous Minutes;**

Motion to approve the minutes of the May meetings. Proposed SS, seconded JB.

Passed Unanimously.

4.0 **Matters Arising from the Minutes**

All to be addressed in Agenda items

5.0 **Finance and Special Purposes**

Trust accounts cannot be concluded before a formal AGM is held.

Furlough money is continuing.

Iain to contact Amy to formalise her status. **(action IB)**

The Association rent is to be reduced to £0.00/month until normal opening is resumed, the situation to be reviewed at the end of July.

6.0 **Review of Hires / Customers**

SS spoke to Orchard players who have written to the Trust re their long term hire. It was proposed that they reduce regular payment from £240 to £100 per month until the situation changes.

For the time being we will follow government guidance. **SS**

Carolyn and Amy to be reinstated into their posts stated from 1st July. pending more government information. Gifford will be contacted to undertake cleaning as required. **(Action SS)**

7.0 Property and Assets

Tree swing has been removed

Litter in the new car park is still a problem SH has asked for the PC to install a new waste bin that is serviced by BDC.

The roundabout at the Hall play area to be repaired **(action SH)**

8.0 Community Association Report

Pat testing is to be done urgently. **(action JB)**

There will be meeting this Wednesday to discuss the reopening hopefully starting on the 11th July.

An open mic meeting was held on line to great acclaim. Live events to be scheduled when permit

9.0 Parish Council

10.0 Playing Field Committee

IB to talk to Pickle-Ball and Running Club to look at financial grants viable their respective bodies **(Action IB)**

I B has now spoken to the Pickle ball organisers.

SH has met with Gareth to discuss the potential refurbishment of the existing pavilion.

CW is to meet with the football club leaders to discuss the 3G pitch costing issues.

11.0 Chairman's Actions;

Investigate Public Loans Board for potential. **(Action SS)**

12.0 Admin / Website / Hall Master

Sarah contract has ended and Amy has restated as of 1st May but is furloughed. Hand over arrangements are underway. **SS**

Andrew Love has had a payment of £200 and the remainder being paid in instalments and he is currently handing over his duties to JB. **(action SS)**

Hall master links to be circulated and the system to be introduced and run side by side with the paper system until it has settled down. **(action SS & JB)**

13.0 AOB

Weedkilling of the playing field has been carried out. reseeding to be done on July the 9th

Bootcamp is being run on the Field on Wednesday nights with 6 only.

A meeting with Babergh was held regarding CIL and a form obtained to make a claim for funding the HUB. DB

14.0 **Date of Next Meeting; 27th July 2020 at 8pm – (JB to send Zoom invite please)**

Distribution:

Attendees **only**

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